PARTNER LEVEL

Values and Commitments

We commit to:

PARTNERSHIP

- Ask about what matters and actively listen to your response.
- Develop skills for better partnership between team members and patients and the public.

RESPECT

- Be clear about our purpose in involving and engaging with patients and the public.
- Recognise the contribution you make to our work.

INCLUSIVITY

- Seek and value different experiences and perspectives.
- Share our work in a way that is accessible and understandable.

TRANSPARENCY

- Share what we have learnt from our work to involve and engage with patients and the public, and the impact that it has had on our work.
- Welcome constructive challenge.

RECIPROCITY

Goal Outcomes [Partner Level]

- Better health for individuals
- Grow understanding of, and space for, patients, carers and communities as key stakeholders and partners in this work -
- Grow public trust in the use of data to solve complex health and social care problems
- Ensure insights from data reflect the real needs of patients, carers and communities
- That we focus on reducing health inequalities
- We measure the impact of how PPIE influences commissioning and coordination of care in the future
- We ensure that we feedback the "you said we did" to people/partners involved in the project so that they feel valued and heard

Framework Stage (NIHR guide)	NDL Activities / Outputs (specific activities linking to roadmap)	When
Identifying and prioritising {initiation}	Programme level – topic 2 – the How	Link to roadmap / Gannt
 Patients and the public can: Help inform research priorities (eg through local user groups and organisations) Be consulted about research topics and priorities, important to them as service users 	 In order to involve patients and the public in Topic 2 selection we: Invited key partners to topic selection workshop, including two CCG volunteers, Healthwatch Leeds, Voluntary Action Leeds and CCG Involvement staff. Facilitated one of the topic selection breakout groups Mental health was decided on as the topic and partners were asked to comment on specific areas of interest. An insight report was created with the following pieces of insight. 	November 2020
 Collaborate with researchers to identify topics for research Identify topics for research themselves 	Existing Insight Leeds Mental Health Framework engagement I statements (Adults) We Statements (Children and Young People) Future in Mind, 2016 - 2020 Black, Asian and minority ethnic Children and Young People's Health Needs assessment (in development) The Leeds Big Chat, 2018 & 2019 • Mental Health Crisis in Leeds – Healthwatch Leeds Mentally Healthy Leeds engagement – Public Health Public Engagement for Leeds Mental Wellbeing Service The State of Men's Health Report 2017 The State of Women's Health Needs Assessment 2017 series including Adult/Perinatal and Children and Young People Roads, Bridges and Tunnels workshop findings Leeds LGBT mapping document As well as the above list, engagement on the Mental Health strategy (Citizen and Stakeholder) was undertaken during autumn 2019.	February 2021
	Citizen engagement involved delivering a brief presentation at various public meetings and events. Open discussions were then held which focussed on the proposed priorities and passions.	

	Engagement was also carried out with various third sector organisations, particularly targeting those that work with individuals and groups not previously been consulted in depth about mental health. These included: people who are socially isolated; young people and adults who have recently experienced crises; rough sleepers and people who are homeless; refugees and asylum seekers; prisoners and ex-prisoners.	
	From examining the data and engagement – the Mental Health Strategy came up with 3 focus areas – these are listed below	
	 Reduce mental health inequalities Improve children and young people's mental health 	
	3. Improve flexibility, integration and compassionate response of services, ie access to services	
	As topics are Covid themed, Health Watch Leeds had also just undertaken 2 surveys focused on mental health in their regular Covid check in's. The emerging theme was again, children and young people's mental health. All this information was sent to Karen at the HF	
2. Design {design}	Programme level – topic 2 – the How	
Patients and the public can:		
 Inform the design of the research study 	Set up a task and finish group of C&YP with lived experience and interested stakeholders to steer topic 2 with engagement at the heart	W/C 12.4.21
 Clarify the research questions and affirm its importance 	Set up a workshop with Mind Mate Ambassadors to help shape the research questions	W/C 26.4.21
	Discuss the outcome of the workshop with the C&YP City Comms group and seek further engagement	4.5.21
 Ensure the methods selected are appropriate for patients 	Discuss the outcome of the workshop with the Corr City Commis group and seek further engagement	

 Assist in creating a recruitment Review and comment on proposed questionnaires and data collection methods 	Attend the People's Voices Group to present on the NDL and question Attend a Systems call with providers to involve them in shaping of the questions agreed for Data Analysts members of the: C&YP T&F group & C&YP City Comms Group NDL PPIE Steering group	25.5.21 4.6.21
3. Undertaking the research {delivery}	Programme level – topic 2 – the How	
 In setting up a steering group to manage / monitor the research, patients and public can: Steer the project throughout the research process Assist in writing the patient information and consent forms Help ensure that the research is ethical and acceptable to patients and members of the public Aid in designing the detailed protcol Produce research updates that are patient friendly Assist in conducting interviews and surveys 	Members of the C&YP task and finish group and NDL steering group using the Statistical Analysis Plan as a guide	Meet every 6 weeks

4. Analysing and interpreting {d execution}	delivery /	
Patients and the public can: Assist the research team in de themes from data Be consulted to check unders whether they interpret data in way as the research team	C&YP City Comms Group Standing Mind Mate Ambassadors	Meet every 6 weeks
5. Dissemination		
 Patients and the public can: Advise on different avenues for disseminating results Jointly present the research firesearchers Write information for local parallel / hospitals etc Assist in getting the esearch firepublished on charity of volunt organisation websites Help distribute the research firefire informal networks Produce summaries of the researchingings 	C&YP City Comms Group Mind Mate Ambassadors findings tary findings within	Meet every 6 weeks

6.	Implementation		
Patient •	Increase the liklihood that results of research are implemented by adding validity to the findings Develop patient information for new services / interventions within hospitals, GP surgeries, etc	Members of the: C&YP task and finish group NDL Steering Group C&YP City Comms Group Mind Mate Ambassadors	Meet every 6 weeks
7.	Monitoring and evaluation		
Patient	Have continued involvement with the study to maintain focus and address issues as they arise Collaborate with researchers to evaluare the research process Reflect on their role and what they have learned	Members of the: C&YP task and finish group NDL Steering Group C&YP City Comms Group Mind Mate Ambassadors	Meet every 6 weeks

PARTNER LEVEL

Networked Data Lab

Programme Roadmap

