

Immuniser

Band 3

Job Description

Job Specific:

- Administer the COVID-19 vaccine to citizens as part of a team of staff working in a pod structure as part of the mass vaccination delivery model.
- Demonstrate a level of skill and understanding which enables the undertaking of specific tasks in accordance with relevant procedures, guidelines and policies; undertake both routine and specially identified tasks for which employee has been trained and assessed as competent.
- Confirm the identity of the citizen and the agreement of undertaking vaccination, addressing any concerns.
- Ensure that the vaccination is conducted in line with the citizen's condition (encourage standing position or provide seating option if necessary).
- Administer vaccines into the citizen's deltoid in accordance with training and local and national policies, procedures and standards.
- Ensure that citizens are directed to the post vaccination observation area.
- Once the vaccination is delivered, dispose clinical and non-clinical waste in bins provided at the station and ensure surfaces are wiped down.
- Wear adequate PPE equipment in line with current national guidelines.
- Recognise and respond as needed to any medical emergency or complications during vaccinations, this may include helping a citizen with their breathing if they have an allergic reaction to the vaccine (anaphylaxis).
- Respond to queries appropriately and liaise where necessary to gain further advice or information.

Behaviour / Ways of working / Work approach

- Manage and prioritise own workload.
- Work as an effective team member with small diverse teams including NHS doctors, nurses and other staff.
- Demonstrate good communication skills.
- Demonstrate appropriate assertiveness and ability to challenge others when the rights of clients and others may be infringed.
- Demonstrate ability to assess, plan, implement and evaluate the needs of patients.

Clinical Governance

- Assist in the monitoring and maintenance of the health, safety and security of self and others in work area.
- Assist in the identification and assessment risks in work activities.
- Observe and maintain strict confidentiality with regards to any patient/family/staff/records and information in line with the requirements of the Data Protection Act.

- Practise within the national protocols, training and levels of competence.
- Adhere to all centre policies, procedures and processes.
- Work with team to maintain high standards of cleanliness in the clinical area and a well-maintained department environment.

Job Specification

Qualifications and knowledge:

- GCSE Grade A-C in Maths & English or skills level 2 Maths & English or equivalent.
- First aid training desired.
- Level of medical competence and/or vaccination experience required:
 - Non-healthcare workers with medical training;
 - Non-registered, medically trained workers with needle experience;
 - Registered HC Professionals, not normally a vaccinator;
 - Registered HC Professionals, with vaccination experience.
- Commitment and willingness to undertake learning and development courses as required to ensure competency for role, this will include vaccine training, administration training, basic life support and NHS statutory and mandatory training.

Skills and attributes:

- Good communication skills.
- Communicate condition related information to patients, requiring empathy and reassurance
- Ability to work as part of a team and actively participate in team meetings.
- Able to maintain and record accurate documentation of interactions between clients, colleagues and other agencies in the appropriate legal records.
- Able to demonstrate professional conduct, preserve client's rights including confidentiality and promote mutual respect amongst colleagues.

Analytical and judgment skills:

- Able to make decisions appropriate to role, level of knowledge and competence, using professional judgement; some of which will require analysis.
- Work according to protocols under clinical supervision.

Planning and organisational skills:

- Able to work flexibly and respond to changing demands in workload.
- Able to prioritise own work and support the team daily.
- Delivers vaccination sessions and health promotion as needed.