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PCCC16/43

**DRAFT Minutes**

**NHS Leeds South and East Primary Care Commissioning Committee Meeting (PCCC)**

Thursday 7 July 2016 12:00 – 14:00, Boardroom A, 3200 Century Way, Thorpe Park, Leeds, LS15 8ZB

Members	Role	Present	Apologies
Philip Lewer (PL)	Chair	✓	
Mark Bradley (MB)	Chief Finance Officer	✓	
Matthew Ward (MW)	Chief Operating Officer	✓ Partial item 17 onwards	
Victoria Eaton (VE)	Public Health Consultant		✓
Maureen Kelly (MK)	Acting Director of Nursing, Quality, & Corporate Affairs		✓
Brian Roebuck (BR)	Lay Member – Audit & Governance	✓ Left the meeting at 13:50	
Gordon Tollefson (GT)	Lay Member – Patient and Public Involvement	✓	
David Mitchell (DM)	Secondary Care Consultant	✓	
In Attendance	Role	Present	Apologies
Deborah McCartney (DMcC)	Senior Manager Primary Care	✓	
Kathryn Hilliam (KH)	Head of Co Commissioning, NHS England		✓
Anna Ladd (AL)	Primary Care Manager, NHS England, Representing Kathryn Hilliam	✓	
Linn Phipps (LP)	Deputy Chair of Healthwatch Leeds	✓	
Lisa Mulherin (LM)	Chair Health & Wellbeing Board	✓ Partial item 17 onwards	
Jenny Hamer (JH)	Acting Head of Corporate Affairs	✓	
Cathy Waters (KW)	Interim Deputy Director of Primary Care	✓	
Alistair Walling (AW)	Clinical Director of Primary Care	✓	
Benita Moon (BM)	Executive PA (Minutes)	✓	
Number	Item	Action	
PCCC16/12	<p><b>Welcome/Apologies for Absence and Quoracy</b> The Chair welcomed members present to the Primary Care Commissioning Committee meeting.</p> <p>Apologies were received and noted above.</p>		

<b>PCCC16/13</b>	<p><b>Declarations of Interest</b>  The Chair reminded members to declare any items of interest and confirmed that if in doubt it is better to declare items of interest as we go through the meeting.</p> <p>None were declared.</p>	
<b>PCCC16/14</b>	<p><b>Minutes from Primary Care Commissioning Meeting held 19 May 2016</b>  Members received the minutes of the 19 May 2016.</p> <p><b>Members of the Primary Care Commissioning Committee resolved to: Approve</b> the minutes of the meeting held on 19 May 2016 as a true and accurate record.</p> <p>The Chair resolved to sign the minutes.</p>	
<b>PCCC16/15</b>	<p><b>Action Log</b>  Members received and reviewed the action log.</p>	
<b>PCCC16/16</b>	<p><b>Matters Arising</b>  There were no matters arising.</p>	
<b>Items for Discussion</b>		
<b>PCCC16/17</b>	<p><b>Primary Care Strategy</b>  The Clinical Director of Primary Care provided a presentation on the development of the Primary Care Strategy to members of the Primary Care Commissioning Committee.</p> <p>The presentation outlined the challenges facing Primary Care and the engagement which has taken place to date in the development of the strategy. It was confirmed that a delivery plan will accompany the strategy. The Strategy is intended to be shared with the Governing Body in September; however it's imperative that the strategy is 'right' and therefore the timeframe for its development could be longer.</p> <p>The Clinical Director of Primary Care clarified that the strategy would not address Primary Care in its widest sense (e.g. Ophthalmology and Dentistry) it would be focused upon General Practice and would include the professions which work within that sector (e.g. GPs, Practice Nurses, Clinical Pharmacists etc.)</p> <p><b>Members of the Primary Care Commissioning Committee resolved to:</b></p> <ol style="list-style-type: none"> <li>a) <b>Receive</b> the presentation</li> <li>b) <b>Agree</b> that links should be made with professional networks within Primary Care as part of engagement on the Primary Care Strategy.</li> <li>c) <b>Agree</b> that the Primary Care Strategy implementation plan would be presented at a future meeting.</li> </ol>	<p>AW</p> <p>AW / MB</p>
<b>PCCC16/18</b>	<p><b>Primary Care Financial Update</b>  The Chief Finance Officer presented the Primary Care Financial update as of June 2016.</p> <p>The Chief Finance Officer provided members with a summary of the key financial highlights including confirmation that the CCG is currently underspending on the prescribing budget.</p> <p>The General Practice Forward View was published in April 2016 and earmarks</p>	

	<p>an extra £2.4 billion general practice services by 2020/21 and means spending will rise nationally from £9.6 billion a year in 2016/17 to over £12 billion by 2021 – a 14% real term increase.</p> <p>The investment will be supplemented by a £500 million national turnaround package to support GP practices. However actual funding received will depend on the progress and strength of STPs or other targeted approaches, these are indicative, not firm allocations and it is understood no other transformation funds distributed in addition to this.</p> <p><b>Members of the Primary Care Commissioning Committee resolved to: Receive and note</b> the Primary Care Financial Update as at June 2016.</p>	
PCCC16/19	<p><b>Primary Care Commissioning Quality Report (including Care Quality Commission (CQC) inspections)</b></p> <p>The Senior Manager Primary Care presented the Primary Care Commissioning Quality Report.</p> <p>It was confirmed that Care Quality Commission (CQC) had visited 34 out of 42 practices within South and East Leeds. Of these practices two have been rated as requiring improvement. The CCG is working closely with the CQC and has developed strong working relationships.</p> <p>It was confirmed that the committee should be assured that significant improvements are taking place and action plans are in place with the CQC which are shared with NHS England. The two practices will be reassessed in late Autumn.</p> <p><b>Members of the Primary Care Commissioning Committee resolved to</b></p> <ol style="list-style-type: none"> <li>a) <b>Receive and note</b> the Primary Care Commissioning Quality Report and accept the recommendation that future reports regarding primary care quality (including CQC inspections) will be assured via the Joint Quality and Safety Committee, with exception reporting and ratification of recommendations relating to primary care quality being provided to the Primary Care Commissioning Committee as required.</li> <li>b) <b>Agreed</b> that a future development session should be held for Primary Care Commissioning Committee members on CQC ratings and action plans.</li> </ol>	DMcC
PCCC16/20	<p><b>Committee Work Plan 2016-2017</b></p> <p>Members were invited by the Chair to review the work plan and identify any additional items or amendments.</p> <p>The Deputy Chair of Healthwatch Leeds suggested that the Terms of Reference should be circulated with papers ahead of each meeting so they would be at the fore front of member's minds.</p> <p><b>Members of the Primary Care Commissioning Committee resolved to Agree</b> that the format of future meetings would be amended to make a clearer distinction between business and developmental agenda items.</p>	JH / PL
PCCC16/21	<p><b>Committee Member Development</b></p> <p>The Senior Manager, Primary Care presented an overview of GP contracts and pay to members of the Primary Care Commissioning Committee.</p> <p>The Chair reminded members that a paper would be required in future where a</p>	

	<p>decision is being requested to be made by the PCCC.</p> <p><b>Members of the Primary Care Commissioning Committee resolved to Agree</b> for the presentation to be circulated to members following the meeting  <b>Agree</b> the approach outlined is acceptable for the Equitable Funding Review in relation to the PMS Premium for 2016 /17.</p>	
<b>PCCC16/22</b>	<p><b>Questions from Members of the Public</b>          There were no members of the public present at this meeting.</p>	
<b>PCCC16/23</b>	<p><b>Date and Time of Next Meeting</b>          29 September 2016, 12-14.00, Board Room A, Thorpe Park</p>	
<p>There being no further Agenda items, the Chair thanked everyone for their attendance and CLOSED the meeting.</p> <p>Chair..... Date.....</p>		

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